



Arlington City Council Meeting
July 6, 2015 at 7:00 p.m.
City Council Chambers – 110 E Third St

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

INTRODUCTION OF SPECIAL GUESTS AND PRESENTATIONS

SWEARING IN

New City Councilmember, Austin B. DeFreece III, will be sworn in, filling Dick Butner's vacant seat, Position #6.

PROCLAMATIONS

PUBLIC COMMENT

For members of the public to speak to the Council regarding matters NOT on the agenda. Please limit remarks to three minutes.

CONSENT AGENDA

1. Minutes of the June 15 and June 22, 2015 Council Meetings
2. Accounts Payable

ATTACHMENT A

PUBLIC HEARING

NEW BUSINESS

1. Library Board Appointment
2. Surplus Vehicles and Equipment

ATTACHMENT B

ATTACHMENT C

SPECIAL ACCOMMODATIONS: The City of Arlington strives to provide accessible meetings for people with disabilities. Please contact the ADA coordinator at (360) 403-3441 or 1-800-833-8388 (TDD only) prior to the meeting date if special accommodations are required.

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| 3. Street Closure for Skateboard Race event | ATTACHMENT D |
| 4. Cemetery Tombstone Project | ATTACHMENT E |
| 5. Increase Finance Department Change Fund | ATTACHMENT F |
| 6. Bond Issuance--Fire Apparatus Financing | ATTACHMENT G |
| 7. Adoption of Ordinance Approving 2015 Comprehensive Plan Update | ATTACHMENT H |
| 8. Willett Comprehensive Plan Amendment and Rezone | ATTACHMENT I |
| 9. Allen Comprehensive Plan Amendment and Rezone | ATTACHMENT J |
| 10. WD Arlington Investments, LLC Comprehensive Plan Amendment and Rezone | ATTACHMENT K |
| 11. Potential Settlement Agreement re Pending Litigation | |

DISCUSSION ITEMS

INFORMATION

ADMINISTRATOR & STAFF REPORTS

MAYOR'S REPORT

COUNCIL MEMBER REPORTS – OPTIONAL

EXECUTIVE SESSION

RECONVENE

ADJOURNMENT

To open all attachments, click [here](#)

DRAFT



Minutes of the Arlington City Council Meeting

Council Chambers
110 East Third
July 6, 2015

City Council Members Present by Roll Call: Jan Schuette, Marilyn Oertle, Chris Raezer, Debora Nelson, Jessica Stickles, and Randy Tendering

Council Members Absent: None

City Staff Present: Paul Ellis, Kristin Banfield, Jim Kelly, Chris Young, Jonathan Ventura, Kristin Garcia, Sheri Amundson, Wendy Van Der Meersche, and City Attorney Steve Peiffle.

Also Known to be Present: Jacob Kukuk, Sarah Arney, Kirk Boxleitner, Cristy Brubaker, Craig Christianson, Mike Hopson, Vernon Beach, Gail Allen, Renee DeFreece and family.

Mayor Pro Tem Chris Raezer called the meeting to order at 7:00 p.m. and the pledge of allegiance followed.

APPROVAL OF THE AGENDA

Marilyn Oertle moved to approve the Agenda. Debora Nelson seconded the motion which passed with a unanimous vote.

INTRODUCTIONS OF SPECIAL GUESTS AND PRESENTATIONS

SWEARING IN

Mayor Pro Tem Chris Raezer introduced newly appointed Councilmember, Austin B. DeFreece III, who is filling Dick Butner's vacant seat, Position #6. Austin was then sworn in by City Attorney Steve Peiffle. Austin introduced his family, was welcomed by Councilmembers, and took his seat at the dais.

PROCLAMATIONS

PUBLIC COMMENT

Vernon Beach requested that City Council pass an ordinance regarding religious freedom modeled after those passed in Indiana and Arkansas.

CONSENT AGENDA

Marilyn Oertle moved and Debora Nelson seconded the motion to approve the Consent Agenda which was unanimously carried to approve the following Consent Agenda items:

1. Minutes of the June 15 and June 22, 2015 meetings
2. Accounts Payable: EFT Payments and Claim Checks #84787 through #84914 dated June 16, 2015 through July 6, 2015, in the amount of \$1,120,278.25. EFT Payments and Payroll Checks #28401 through #28425 dated June 1, 2015 through June 30, 2015 for \$1,160,263.82.

NEW BUSINESS

Library Board Appointment

Kristin Banfield, Director of HR & Communications, spoke regarding the appointment of Dawn Boyden to the Library Board to serve the remaining term of Samantha Schuller which expires April 2016.

Jan Schuette moved and Jessica Stickles seconded the motion to confirm the appointment of Dawn Boyden to the Library Board. The motion was approved by a unanimous vote.

Surplus Vehicles and Equipment

Kristin Banfield spoke regarding the proposed city owned items to be declared surplus and disposed of at auction.

Jessica Stickles moved and Marilyn Oertle seconded the motion to approve the proposed resolution declaring certain property as surplus and authorizing its sale. The motion was approved by a unanimous vote.

Street Closure for Skateboard Race event

Kristin Banfield spoke regarding the proposed street closure for the third annual skateboard race event. Council comments followed.

Marilyn Oertle moved and Debora Nelson seconded the motion to approve the street closure requested by the organizer of Centennial Skate Festival for the Skateboard Race October 10, 2015. The motion was approved by a unanimous vote.

Cemetery Tombstone Project

Jim Kelly, Public Works Director, spoke regarding implementation of Phase 2 of the Tombstone Project at the Arlington Municipal Cemetery with the Stillaguamish Valley Genealogical Society (SVGS) and Larry Taylor. This project will fund at the proposed reduction of fees and costs for the tombstone project.

Randy Tendering moved and Jessica Stickles seconded the motion to approve the reduced headstone fee for the Tombstone Project – Phase 2 as recommended by the Cemetery Board. The motion was approved by a unanimous vote.

Increase Finance Department Change Fund

Kristin Garcia, Finance Director, spoke regarding a request to increase the Finance Department change fund from \$250 to \$500. This increase is due to a second change drawer being added at the auditor's recommendation. Council questions followed.

Debora Nelson moved and Marilyn Oertle seconded the motion to adopt the proposed resolution increasing the opening change fund amount to \$500 for the Finance Department. The motion was approved by a unanimous vote.

Bond Issuance – Fire Apparatus Financing

Kristin Garcia spoke regarding the ordinance providing for the issuance and sale of a Limited Tax General Obligation Bond with Cashmere Valley State Bank not to exceed \$1,500,000 at an interest rate of approximately 2.54217% for the acquisition of two fire apparatus.

Austin DeFreece moved and Marilyn Oertle seconded the motion to approve the proposed Ordinance providing for the issuance and sale of a limited tax general obligation bond in an aggregate principal amount not to exceed \$1,500,000. The motion was approved by a unanimous vote.

Adoption of Ordinance Approving 2015 Comprehensive Plan Update

Chris Young, Community & Economic Development Director, spoke about the City's Comprehensive Plan Update.

Marilyn Oertle moved and Debora Nelson seconded the motion to approve the Ordinance Making Findings and Adopting by Reference Amendments to the Comprehensive Plan and Zoning Map for the City of Arlington as proposed.

Willett Comprehensive Plan Amendment and Rezone

Chris Young spoke about a request from Guy Willett for an amendment to the Comprehensive Plan and zoning map to change the land use designation on a single lot from Residential Moderate Density to General Commercial. Council comments and questions followed.

Marilyn Oertle moved and Debora Nelson seconded the motion to approve the Ordinance approving the Willett Rezone and Comprehensive Plan Amendment. The motion was approved by a unanimous vote.

Allen Comprehensive Plan Amendment and Rezone Bidder

Chris Young spoke about a request from Gail Allen for an amendment to the Comprehensive Plan and zoning map to change the land use designation on a single lot from Residential Moderate Density to Neighborhood Commercial. Council comments and questions followed.

Marilyn Oertle moved and Randy Tendering seconded the motion to approve the Ordinance approving the Allen Rezone and Comprehensive Plan Amendment. The motion was approved by a unanimous vote.

WD Arlington Investments, LLC Comprehensive Plan Agreement

Chris Young spoke about a request from WD Arlington Investments, LLC for an amendment to the Comprehensive Plan and zoning map to change the land use designation on three lots from General Commercial to Residential High Density. Council questions followed.

Marilyn Oertle moved and Randy Tendering seconded the motion to approve the Ordinance approving the WD Arlington Investments, LLC Rezone and Comprehensive Plan Amendment. The motion was approved by a unanimous vote.

Settlement Agreement re Pending Litigation

Steve Peiffle, City Attorney, spoke about the quiet title action filed by the City to preserve the current use of the property at 7329 Oxford Drive, Arlington, WA for off-street parking and park use, in the amount of \$22,000. Council questions and comments followed.

Debora Nelson moved and Randy Tendering seconded the motion to approve the Settlement Agreement with Liam Coughlan and to authorize the Mayor to sign it. The motion was approved by a 6-1 vote.

ADMINISTRATOR & STAFF REPORTS

Paul reminded Councilmembers about the City's booth at the Street Fair July 10, 11, and 12, and said Wendy would email the sign up schedule to volunteer at the booth. He also mentioned that WSU students have been interviewing citizens and filming for America's Best Communities Grant, and will continue at the Street Fair.

COUNCIL MEMBER REPORTS and MAYOR'S REPORT

Randy Tendering, Jesica Stickles, Debora Nelson, Chris Raezer, Marilyn Oertle, and Jan Schuette all gave brief reports, and Austin DeFreece expressed his appreciation for the opportunity to serve as a councilmember, even for a brief time.

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 7:48 p.m.

Barbara Tolbert, Mayor

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Minutes of the Arlington City Council Workshop

Council Chambers
110 East Third Street
July 13, 2015

Councilmembers Present: Jan Schuette, Marilyn Oertle, Chris Raezer, Debora Nelson, Jessica Stickles, Randy Tendering, and Austin DeFreece

Staff Present: Mayor Barbara Tolbert, Paul Ellis, Kristin Banfield, Chris Young, Kurt Patterson, Jay Downing, Eric Scott, Marc Hayes, Sheri Amundson, Jonathan Ventura, Deana Dean, and City Attorney Steve Peiffle.

Council Members Absent: None

Also Known to be Present: Bob Nelson, Jacob Kukuk, Sarah Arney, Heather Logan, Jim Chase, Sherri McCarthy, Chad Clay, Frank Barden, Mike Hopson, Cristy Brubaker, and Craig Christianson.

Mayor Barbara Tolbert called the meeting to order at 7:00 p.m. and the pledge of allegiance followed.

Chris Raezer moved to approve the agenda. Marilyn Oertle seconded the motion, which passed with a unanimous vote.

WORKSHOP ITEMS ~ NO ACTION WAS TAKEN

Citizen Salary Commission's Decision

Kristin Banfield, Director of HR & Communications, introduced Heather Logan, chairperson of the Citizen Salary Commission. Kristin thanked the members for their time in the process. Heather provided an explanation of the commission's decision which will go into effect January 1, 2016. Council comments followed.

Annual Application of Thermoplastic Traffic Markings

M&O Supervisor Jay Downing spoke regarding upcoming work on traffic markings. Council questions and comments followed.

TCPN Interlocal Agreement

Purchasing Coordinator Kurt Patterson spoke to the proposed interlocal agreement with TCPN as a purchasing option. Brief discussion followed.

BuyBoard National Purchasing Cooperative ILA

Kurt Patterson spoke to the proposed interlocal agreement with BuyBoard National Purchasing Cooperative as another purchasing option.

CERB Grant Agreement – Arlington Valley Road

City Engineer Eric Scott provided a brief background and spoke to the grant agreement for Arlington Valley Road. Discussion followed with Eric answering council questions.

Sidewalk Replacement Program

Permit Center Manager Marc Hayes opened the discussion on the city's sidewalk replacement program and answered council questions.

Marketing Presentation - TWENTYFIVE

Community & Economic Development Director Chris Young introduced Cait Harte and Randal Southam from TWENTYFIVE. Mr. Southam then reviewed their marketing presentation for the City of Arlington. Discussion followed.

Miscellaneous Council Items

Councilmembers Schuette and Oertle commented on the Citizen Salary Commission's decision.

Mayor Tolbert commented on the transportation package.

Executive Session

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 8:06 p.m.

Barbara Tolbert, Mayor